GOVT. DENTAL COLLEGE AND HOSPITAL, JAMNAGAR
GUJARAT (INDIA)
Pathikashram, Main Road, Navagam, Jamnagar Gujarat-361008
[Phone No:0288-2550352] [www.gdchjam.org] [Email:dean.gdchjamnagar@gmail.com]

20. Internal Complaints Committee (POSH)

28 JUL 2026

Sr. No.	Name	Designation	Role
01	Dr. Nayana Patel	Dean	Chairman
02	Dr. Rita Jha	Professor	Co-chairman
03	Dr. Leena Jobanputra	HOD	Member
04	Dr. Girish Chauhan	HOD	Member
05	Mr. Ashok Mehta	Lawyer	Member
06	Mrs. Hetal Amethia	Social Worker	Member
07	Mrs. Bhakti Sidhdhpara	Staff Nurse	Member
08	Mrs. Varshaba Zala	Clerk	Member
09	Dr. Shreya Jagani	P.G Student	P.G. student representative
10	Dr. Binal Kaloliya	P.G Student	P.G. student representative
11	Mrs. Hiteshee Ajudiya	Intern	U.G. Student representative
12	Mrs. Riya Vaghela	Intern	U.G. Student representative

Frequency: Quarterly and as required

Major Roles & Responsibilities:

- Ensure compliance with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, UGC Regulations, 2015, DCI guidelines and directions of the Hon'ble Supreme Court of India.
- Promote a safe, secure, respectful and gender-sensitive environment for employees and students.
- Receive, investigate and address complaints related to sexual harassment in a fair, confidential and time-bound manner.
- Conduct inquiries in accordance with statutory provisions, institutional policies and principles of natural justice.
- Recommend appropriate disciplinary, corrective and preventive actions based on inquiry findings.
- Ensure protection of complainants, respondents and witnesses from retaliation, intimidation or victimization.
- Organize awareness, orientation, training and sensitization programmes on prevention of sexual harassment.
- Maintain confidentiality of complaints, inquiry proceedings and related records.
- Ensure compliance with statutory reporting and documentation requirements.
- Submit recommendations and reports to the competent authority for appropriate action.

Dean
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Jamnagar
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