GOVT. DENTAL COLLEGE AND HOSPITAL

JAMNAGAR, GUJARAT (INDIA)

Pathikashram, Main Road, Navagam, Jamnagar Gujarat-361008

[Phone No: 0288-2550352] [www.gdchjam.edu.in] [Email: dean.gdchjamnagar@gmail.com]

INSTRUCTIONS FOR MDS CANDIDATES

I. Student section office time: 10:00am to 1pm and 3pm to 5:00pm

II. Holidays- 2nd and 4th Saturdays, All General Holidays asprescribed by Government of Gujarat

III. Fill up Candidate information form given on website https://gdchjam.edu.in page

IV. Obtain a **PROVISIONAL ELIGIBILITY CERTIFICATE** from Saurashtra University, Rajkot by filling **online form**, submitting necessary documents and fees online only at https://exam.saurashtrauniversity.edu/erp/ The PEC certificate can be downloaded from your own ID created on University website mentioned above or it will be sent to your email ID.

V. **SUBMIT** the following documents to the Reporting official in the following order, without which admission will **NOT** be granted.

1. Provisional allotment letter
2. NEET Registration copy
3. NEET exam admit card
4. 10th mark sheet
5. 10th passing certificate
6. 12th mark sheet
7. 12th passing certificate
8. 1st to 4th BDS Marksheet (All attempt marksheets)
9. BDS Attempt Certificate
10. BDS Degree Certificate / Provisional Certificate.
11. Internship completion certificate/Certificate from the Head ofInstitution or College that the candidate shall complete the Internship by 31st March, of the year of admission.

12. Permanent / Provisional Registration Certificate issued byDCI/State Dental Council.
13. School leaving certificate suggesting Date of Birth / DomicileCertificate
14. Caste certificate (For reserved Category / PwD candidates)
    a. SC/ST Certificate issued by the competent authority, should be as per MCC format and should be in English or Hindi language. Sub caste should be clearly mentioned in the certificate.
    b. OBC certificate issued by the competent authority, issued in the last 1 year only. The subcaste should tally with the Central Lis t of OBC. The OBC candidates should not belong to Creamy Layer. The OBC certificate must be in the format as mentionedin the MCC prospectus/ Bulletin
    c. Disability Certificate issued from a duly constituted and authorized Medical Board for 21 Benchmark Disabilities as perthe Rights of Persons with Disability Act, 2016. No other PwD certificate, issued by any other Authorities/ Hospital will be entertained.
15. Government authorized Identity proof (PAN / Aadhar Card /Driving License /Passport)
16. Relieving letter from previous institute in case of AIQ round 2.
17. Medical Fitness Certificate- Original
18. Provisional eligibility Certificate from Saurashtra Uni., Rajkot-copy
19. Father/ Mother's ID proof- Aadhar card copy

Student ABC ID (Appar ID) copy (website - https://www.abc.gov.in)

20. Passport Size Photos- 5 Photos
21. Two (2) separate set of copies (attested/ self-attested) of all ofthe above documents (No. 1-21)

- **Keep all these documents in a closed flap button folder andsubmit it**

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I. After the verification of documents and candidate information form, the reporting official will initiate the online registration process. It will generate an Allotment letter, a duly signed copy of which will be handed over to the candidate.

II. On request, a provisional admission letter stating that some of your original documents are submitted with us will be given to each candidate. As mentioned on our page on MCC website, Fees will be collected via online transfer to college account. Also, in case you resign/ cancel your admission **during the counseling period**, entire fees **will be refunded** over to you in cheque form within 6 months to your postal address. Please fill up a form for the same at the time of relieving/ cancelling admission.

III. The start of new academic session for this year will be updated on our website www.gdchjam.edu.in

IV. Candidates will have to report again during the 2nd and/ or Mop-Up round reporting period to obtain a Relieving letter before upgrading to the next college. All the original documents will be handed back to the candidate only, alongwith the relieving letter.

V. If u need hostel facility, download hostel forms from Admission tab on our website https://gdchjam.edu.in and follow the instructions.

VI. Medical fitness certificate must be certified by a M.B.B.S. doctor or a higher degree